

## PARISH COUNCIL MEETING

I hereby give you notice that a meeting of the Parish Council will be held in Shepherdswell Village Hall on Wednesday, 20 March 2024 at 1930hrs.

All members of the Council are hereby summoned to attend for the purpose of considering and resolving the business to be transacted at the Meeting as set out hereunder.

Please note that these meetings may be sound recorded.

Dated 14 March 2024  
**Jan Rousell, Parish Clerk**

## AGENDA

To receive reports from the County and District Councillors, Speed Watch, Neighbourhood Watch, Neighbourhood Beat Officer and Community Warden. Public questions and comments on non-agenda items (this section will be limited to 15 minutes or otherwise at the discretion of the Chairman)

**16/2024** Apologies for Absence

**17/2024** Minutes of the meeting held on the 21 February 2024

**18/2024** Matters Arising

**19/2024** Declarations of Interest

A Councillor who declares a DPI in relation to any item on the agenda will need to leave the meeting for the whole of that item and not be able to speak or take part, unless a relevant dispensation has been granted

A Councillor who declares an OSI will be able to speak on the item, but will be required to leave the meeting for the vote

**20/2024** Public participation limited to items on the agenda – 15 minutes in total

**21/2024** Chair's Report

**22/2024** Parish Clerk's Report

**23/2024** Finance

23.01 To approve the schedule of payments – please see attached finance report

23.02 To approve the Bring Your Own Device Policy

**24/2024** Planning Committee

24.01 To receive a report from the Chair of the Planning Committee

**25/2024** Finance Committee

25.01 To receive a report from the Chair of the Finance Committee

**26/2024** Annual Parish Meeting

26.01 To agree a format for the meeting taking place on 01 May 2024

**27/2024** Community

27.01 Village Green Fencing – to review quotes received and agree the most suitable

27.02 Village Hall

- i. To review quote for electrical works
- ii. Plumbing issues - to review emails received
- iii. Update on plastering
- iv. Preschool Roof Issues

27.03 Moon Hill Request

27.04 Coldred Forum Request

**28/2024** Recreation Ground

28.01 To receive a request from Kings School

**29/2024** Date of the next meeting

This will be on Wednesday 17 April 2024 in Shepherdswell Village Hall at 1930hrs